



# COURSE OUTLINE

## CJS414

Prepared: Gus Chiarello    Approved: Martha Irwin, Chair, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	CJS414: INTRODUCTION TO CUSTOMS LAW
<b>Program Number: Name</b>	1225: PROTECTION SECURITY
<b>Department:</b>	CRIMINAL JUSTICE
<b>Semester/Term:</b>	17F
<b>Course Description:</b>	Upon successful completion of this course, students will have the basic knowledge and skills required by a customs officer. The student will learn to recognize the violations under the Customs Act or other relevant legislation enforced by Canada Customs. Students will also learn to deal with enforcement related concerns.
<b>Total Credits:</b>	4
<b>Hours/Week:</b>	3
<b>Total Hours:</b>	45
<b>Vocational Learning Outcomes (VLO's):</b>  Please refer to program web page for a complete listing of program outcomes where applicable.	<ul style="list-style-type: none"> <li>#1. Work in compliance with established standards and relevant legislation in the protection, security and investigation fields.</li> <li>#2. Make decisions in a timely, effective and legally defensible manner to uphold protection and security.</li> <li>#3. Carry out delegated duties and responsibilities in compliance with organizational policies and procedures.</li> <li>#4. Act equitably and justly with diverse populations.</li> <li>#5. Work effectively as a member of a protection and security team.</li> <li>#6. Prevent and resolve crisis, conflict and emergency situations by applying effective techniques.</li> <li>#7. Conduct and/or contribute to investigations by collecting, preserving and presenting admissible evidence.</li> <li>#8. Monitor, evaluate and accurately document behaviours, situations and events.</li> </ul>
<b>Essential Employability Skills (EES):</b>	<ul style="list-style-type: none"> <li>#1. Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</li> <li>#2. Respond to written, spoken, or visual messages in a manner that ensures effective communication.</li> <li>#4. Apply a systematic approach to solve problems.</li> <li>#5. Use a variety of thinking skills to anticipate and solve problems.</li> <li>#6. Locate, select, organize, and document information using appropriate technology and information systems.</li> </ul>



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#9. Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.  
#10. Manage the use of time and other resources to complete projects.

**General Education Themes:**

Arts in Society  
Civic Life

**Course Evaluation:**

Passing Grade: 60%,

**Evaluation Process and Grading System:**

Evaluation Type	Evaluation Weight
Test 1	35%
Test 2	35%
Test 3	30%

**Course Outcomes and Learning Objectives:**

### Course Outcome 1.

HISTORY OF CUSTOMS AND EXCISE IN CANADA

#### Learning Objectives 1.

- Explain the differences and similarities of Customs and Excise from the first establishment of Customs in Canada to present time
- Discuss why Customs and Immigration are required by Canada.

### Course Outcome 2.

ROLES AND RESPONSIBILITIES OF CUSTOMS

#### Learning Objectives 2.

- Explain control of international movement of goods and people,
- Discuss collection of duties and taxes,
- Distinguish the difference between prohibited and restricted items,
- Discuss protection of Canada's economy.



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- Explain the internal operation of a typical Customs Port,
- Identify and discuss the key components of orientation, facilitation and verification,
- Discuss departmental priority and explain the Voluntary Compliance Theory,
- Explain how the Goods and Services Tax works and its effect on the importing community.

### **Course Outcome 3.**

PRIMARY EXAMINATION SKILLS

#### **Learning Objectives 3.**

- Understanding both (Resident and Non-Resident) entering Canada
- Establish residency of persons seeking admission into Canada, determine purpose of visit, etc.
- Discuss Selective referrals and Mandatory referrals,
- Explain Point of Finality,
- Determine admissibility of goods

### **Course Outcome 4.**

SIX MAJOR ACTS THAT CUSTOMS ENFORCES

#### **Learning Objectives 4.**

- Thoroughly discuss all aspects of the Customs Act as it related to a Customs Inspector,
- Discuss aspects of the Immigration Act,
- Discuss admissibility of persons seeking admission into Canada,
- Discuss aspects of the Excise Tax Act,
- Discuss aspects of the Customs Tariff Act,
- Discuss aspects of the Excise Act,
- Discuss aspects of the Anti-Dumping Act,
- Discuss other Acts of Parliament.

### **Course Outcome 5.**

POWERS OF A CUSTOMS INSPECTOR



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### **Learning Objectives 5.**

- Discuss authority of right to search a person (98),
- Discuss authority of right to examine goods (99)
- Define definition of Customs Inspector as a Peace Officer under the Criminal Code,
- Explain power to take samples and detain controlled goods,
- Explain powers of arrest,
- Discuss other related powers.

### **Course Outcome 6.**

SECONDARY EXAMINATION SKILLS

### **Learning Objectives 6.**

- Differentiate between examination, inspection and search,
- Explain arrest procedures,
- Demonstrate rights, cautions, secondary warning and counselling
- Participate in a secondary examination,
- Participate in and demonstrate arrest procedures,
- Discuss causes for a personal search,
- Discuss listening skills and the commandments of good listening,
- Participate in and demonstrate frisk procedures,
- Explain, re-emphasizing, Point of Finality.

### **Course Outcome 7.**

SEARCH AND SEIZURE

### **Learning Objectives 7.**

- Differentiate Civil Action and Criminal Action
- Discuss terms of release/penalties,
- Define prohibited and restricted goods.



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### **Course Outcome 8.**

DRUG ENFORCEMENT

#### **Learning Objectives 8.**

- Discuss the Do's and Don'ts of drug handling,
- Drug identification
- Discuss Food and Drug Act, and Narcotic Control Act

### **Course Outcome 9.**

EFFECTIVE INTERPERSONAL SKILLS

#### **Learning Objectives 9.**

- Discuss uses of non-verbal communication,
- Discuss communication barriers,
- Identify and explain steps in the communication process,
- Good listening,
- Situation diffusion,
- Discuss how to remove barriers to good communication,
- Apply effective communication techniques in deadline,
- Identify personal tolerance level,

### **Course Outcome 10.**

REPORT PREPARATION, DOCUMENT COMPLETION, AND NOTE TAKING

#### **Learning Objectives 10.**

- Prepare a well-written report,
- Discuss the five W's of report writing,
- Explain the importance of timeliness and accuracy of reports and note taking,



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- Discuss a properly maintained notebook,
- Explain the use of a notebook in court,
- Prepare non-commercial Customs documentation,
- Calculate duties and taxes,
- Explain personal exemptions,
- Discuss allowances for returning residents, settlers, and seasonal settlers,
- Explain "Forced Collection" entries,
- Discuss departmental "D" memoranda

**Date:**

Wednesday, August 30, 2017

Please refer to the course outline addendum on the Learning Management System for further information.